

ACTIVATION: Step 1

NYTimes.com Activation via DOMAIN

www.accessnyt.com to get a pass connected to your school

Please note: a @college.edu email address is required to successfully claim a pass.



Please be sure to log out of NYTimes.com first if an existing subscriber.

Step 1:
Select
“Create Account”

The New York Times

Welcome to The New York Times

Your institution has provided you with a NYTimes Pass, which gives you complimentary access to NYTimes.com and eligible NYT apps*.

To claim your pass, start by creating a free NYTimes account.

[Create Account](#)

Already have an account? [Log in here >](#)

* Does not include e-reader editions, Premium Crosswords or The New York Times Crosswords apps. NYTimes apps are not supported on all devices. Access to archived articles within the date range 1923-1980 is limited. You must have a valid email address from a participating school. Other restrictions may apply.

[Academic Pass Troubleshooting Guide](#)

Need help? [Email Customer Care](#)

© 2015 The New York Times Company

[Help](#) [Feedback](#)

Alternative Step 1:
Select
“Log in here”
if already having registered
at NYTimes.com before.
Enter same .edu username
and password log in as before.

Helpful
Troubleshooting Guide
located here.

ACTIVATION: Step 2

All will see this page upon selecting “Create Account”.

The New York Times

Sign Up

Already have an account? [Log in here »](#)

You must use an email address associated with a participating school.

Email Address

Password

Retype Password

Are You a Student or Faculty/Staff?

Student

Faculty/Staff

Expected Graduation

Enter @college.edu
Email address

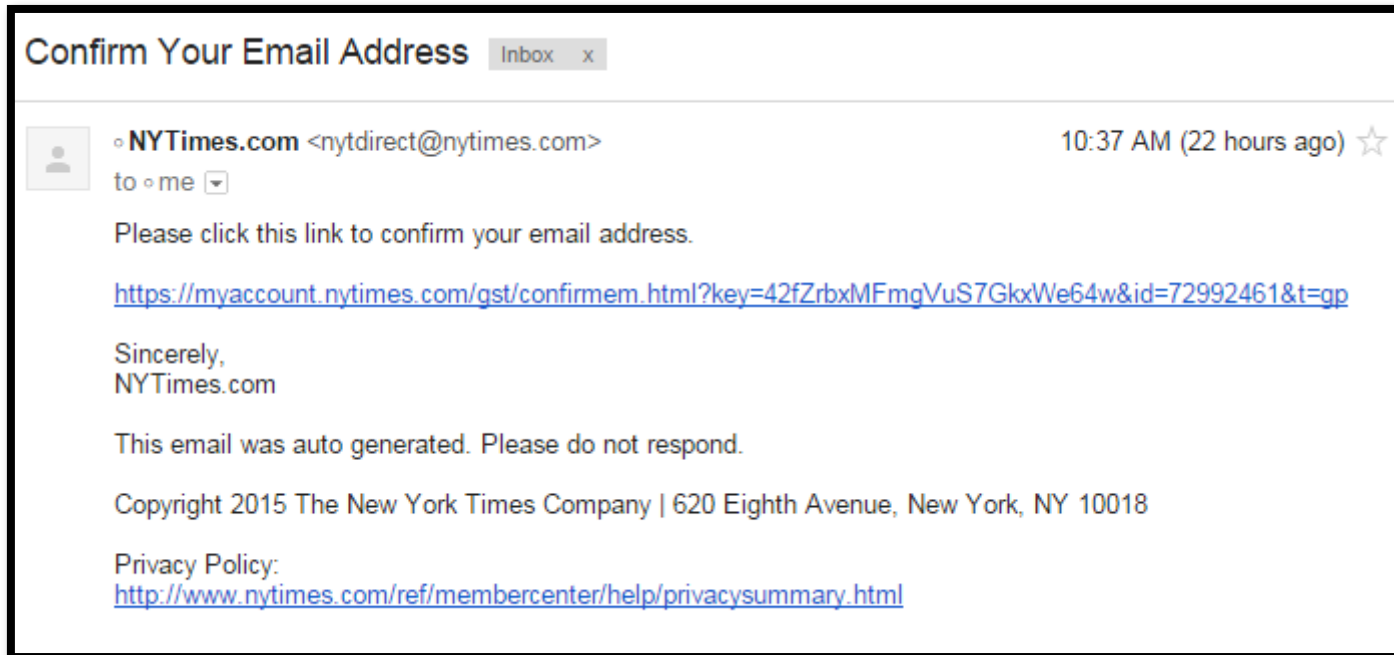
Create and confirm
your password

TIP!!

If existing NYTimes.com account uses another email on account, please go to NYTimes.com and change to the @college.edu on My Account page.

Then log out of NYTimes.com.
And CLOSE WEB BROWSER.
Go to www.NYTimes.com/Pass,
Select “Log in here>>”
Use new .edu email and same pw.

EMAIL VALIDATION



FOR ADMINISTRATORS: To verify that users are accessing Academic Passes with an authorized email domain, the New York Times sends users a verification email when they claim a pass for the first time. To avoid having our email blocked by resident spam software, we recommend that your IT department “whitelist” the nytimes.com domain or better yet, “whitelist” these IP addresses our emails come from: NYT Email IP Addresses 170.149.174.71 170.149.174.72 170.149.174.73 170.149.174.74 170.149.168.71 170.149.168.72 170.149.168.73 170.149.168.74

CONFIRMATION!!

The New York Times

You've claimed your NYTimes Pass!

You can now enjoy unlimited access to NYTimes.com and eligible NYT mobile apps.

Get started by customizing your profile and preferences now at [My Account](#) »

📅 Your Pass will expire on September 30th at 10:38 AM ET

Set a Calendar Reminder to Renew

To claim a new Pass visit [NYTimes.com/Passes](#).

Go to NYTimes.com

© 2015 The New York Times Company

[Help](#) [Feedback](#)

Date and time indicates when the all digital access will need to be activated for a subsequent year.

Click on "Go to NYTimes.com" to start your pass.

Same activation process applies.
Go to [NYTimes.com/Pass](#) and select "Log in here," to continue.

Check Time Stamp at NYTimes.com/Pass

The New York Times

Your Pass Is Still Active

📅 Your Pass will expire on October 18th at 3:52 PM ET

Time stamp represents a year ahead.

Click to set an annual calendar reminder to log in to NYTimes.com/Pass for renewal.

Set a Calendar Reminder to Renew

To claim a new pass after your current session expires, visit [NYTimes.com/Passes](https://www.nytimes.com/passes).

Go to NYTimes.com

Academic Pass Troubleshooting Guide

Need help?

✉ Email Customer Care

© 2015 The New York Times Company

[Help](#) [Feedback](#)

NYTimes.com – The masthead

Navigation structure: Horizontal and Vertical

Access to worldwide coverage: US, International and Chinese

Search: “Magnifying glass” icon found on all NYT pages

Today’s Paper: Read NYTimes.com just as it was printed in the daily print copy

Video: Watch the videos from many sectional-related “channels”




Log in: Necessary for saving articles, adding commentary or managing news alerts



Users can visit www.nytimes.com/forgot to reset their password directly to their username email which should be the campus email address.

Download NYT smartphone app




Note:
Cooking and
Crossword
Puzzle apps
are not
included

 <p>iPHONE NYTimes app for iPhone and iPod touch®</p>	 <p>iPHONE The NYTimes Real Estate app</p>	 <p>iPHONE NYT Now app for iPhone</p>
<ul style="list-style-type: none">• Save articles across all devices• Customize your sections list• Search <p>Learn More »</p>	<p>Navigate the real estate market with ease</p> <ul style="list-style-type: none">• A brand new real estate news and properties stream, updated throughout the day• Search for homes for sale or rent anywhere in the	<ul style="list-style-type: none">• Top stories selected by our editors• Handpicked feed of stories from other sources <p>Learn More »</p>

Instructions:

Go to NYTimes.com/Mobile to view options.

When app is downloaded, go to “subscribe” and select “Log in”. Enter same credentials as for NYTimes.com and enjoy.

 <p>BLACKBERRY NYTimes app for BlackBerry® 10</p>	 <p>WINDOWS PHONE The New York Times NYTimes app for Windows® Phone</p>	 <p>MOBILE WEB NYTimes Mobile Website</p>
<ul style="list-style-type: none">• Peek Navigation• Native BBM Sharing• Save articles across all devices <p>Learn More »</p>	<ul style="list-style-type: none">• Pin sections as live tiles• Store saved content to the cloud• Online or offline reading <p>Learn More »</p>	<p>Experience The New York Times optimized for your smartphone</p> <ul style="list-style-type: none">• Easy navigation• Mobile-friendly, high-resolution graphics• Touch-friendly, swipeable experience

THANK YOU!

The NYTimes.com Academic Site License

For any questions or needs, please contact either below who assisted in set up process:

Tamra Gaines
Education Manager
The New York Times
tamra.gaines@NYTimes.com